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October 9, 1951

Mr. Lloyd V. Berkner, President
 Associated Universities, Inc.
 350 Fifth Avenue
 New York, New York

Dear Mr. Berkner:

Recently there have been initiated at Brookhaven, AEC sponsored programs especially significant because of their connection with the Armed Forces and their close relationship to the Atomic Energy program.

In general, these programs have been agreed to by members of the staff of AUI and Brookhaven verbally with representatives of the Washington staff, without giving too much thought to the administrative details of the arrangements involving financing, complete scope agreements as to the conduct of the work, etc. In some cases assurances have been requested of the availability of funds prior to formal approval of the project by the Commission, purchase orders issued and priority assistance requested before proper authorities in the Commission were apprised of the institution of the project. In discussing such projects with Washington personnel, they may not in all cases be fully conversant with local conditions which are known by field representatives. Discussions and agreement on proposed research projects between the scientific staff of the Laboratory and representatives of the Commission should not be interpreted to mean that the Commission has approved a project and that it should be initiated. In such staff discussions generally neither Laboratory representative nor the Commission representative is in a position to make commitments for the Laboratory or for the Commission, unless such authority has been specifically delegated to him.

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Mr. Lloyd V. Berkner

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I am sure that you will agree that good management of the Atomic Energy program requires that channels of communication be followed and proper persons be apprised of the details of new projects at Brookhaven. In this connection, of course, you are aware that authorization by AEC under the contract requires action by New York Operations Office and the Brookhaven Area. In Washington, we look to our program coordinator, Dr. Shields Warren, and his staff to coordinate all aspects of the Brookhaven program.

Your cooperation and that of the staff at Brookhaven in this respect will be genuinely appreciated.

Very truly yours,

W. E. Kelley
Manager

cc: Dr. Shields Warren, Director, Division of Biology & Medicine, Washington ✓

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