## HOLIMES & WARVER gion

ENGINEERS-CONSTRUCTORS

то:	Chief of	Operations		51	Jith	++	WFORWAT	HON
FROM:	Manager,	C/O Division	Conference	with Paul	W. Spa	in -	January 23,	1953
					Jar	)))APV	26, 1953	·

In our discussion with Mr. Spain last Friday the following points were covered, and it is suggested that steps be taken as indicated to follow up on the discussion:

DATE:

- 1. UCRL and Mr. Spain have agreed that we will take over their present purchase order with Armoo for pipe. As soon as it can be arranged I will visit Livermore and review their procurement problems, including this purchase order, and set up a plan for assisting them with their procurement problems. In the meantime, it would be well to determine, through Dave Narver, if any unusual inspection procedure is required for this pipe.
- 2. We must arrange through Dave Narver to have a limiting date set on each item of construction, which date will be the deadline date on which the user requires the feature ready for his use. As each item of construction is firmed up, we should establish a construction schedule for that item which may be well in advance of the user's limiting date. Our construction schedule will be the basis upon which we request directive action or authorised premium payment in order to meet delivery requirements for materials.
- 3. Whenever Livermore can establish criteria and the date on which they will require a cab mock-up, the decision should be made as to whether we will be able to use our own men for this erection or whether it would be advisable to subcontract this erection work. I believe it can be assumed that uncleared labor can be used for this work.
- 4. To determine if our base facilities are adequate, a review should be made of all facilities including laundry, mess hall, reefers, power capacity, water capacity, transportation, including marine, recreational facilities, and any other facilities you may wish to consider in order to provide for a maximum population as follows:

Site	Number
Fred Elmer	3,000 2,000
Tare	500 to 1,000

5. Mr. Spain indicated that his approval on purchase orders would be sufficient authorization for procurement of materials on advance material estimates. In order that he may be aware of the amount of information available on which to base advance material estimates, it is felt that purchase orders of this type should go to Mr. Spain with a complete story of our reason for purchase.

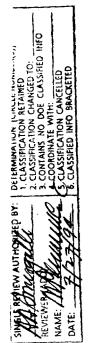
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CECUPITY INFORMATION

FOLDER PROJECT FILE JOB 884



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ENGINEERS-CONSTRUCTORS

TO:	Chief of Operations	JOB: 884
FROM:	Manager, C/O Division	RE: Conference with Paul W. Spain - January 23, 1953
		DATE: January 26, 1953

6. On all purchases of equipment or equipment parts, whether it be for construction equipment or for operating equipment, a more complete justification should be given to Mr. Spain at the time approval is requested. If the purchase is less than \$5,000.00 and does not, therefore, require AEC approval, it is still necessary that a complete justification be placed in our files supporting the need for purchase.

D. C. Van Dine Manager, C/O Division

DCVD:dp cc: General Manager Ch. Project Engr. - Job 884 --Chief Estimator Manager, C/O Division Central Files