

October 6, 1953



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Memorandum to General Carroll:

The Administrator of Civil Defense has recommended that President and Mrs. Eisenhower receive the Mayors and other municipal officials who are to be invited to Washington for a White House conference. The dates are tentatively set for December 14 and 15. It will involve about 175 people.

This recommendation was one of the details included in the broad proposal which was submitted to Governor Adams and approved at least in general terms by him.

I have checked with Mrs. McCaffree concerning the calendar for December 14 and 15. Nothing is scheduled for the 14th, but a Diplomatic dinner will be held on the 15th.

This does not require immediate attention from the viewpoint of Civil Defense arrangements for the conference, but an early decision would be desirable for various reasons.

As you may recall, the White House Mayors Conference will be similar to the White House Governors Conference of last May. It is designed to tie the Mayors closer to the Administration, particularly for the purpose of promoting Civil Defense activities, and it will involve a briefing for them by leading Administration officials, particularly those concerned with security problems.

Governor Peterson also mentioned in the original memorandum that it would be desirable to have the President open or close the Conference much as he did for the Governors Conference.

Minnich

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