

47141  
HEADQUARTERS  
JOINT TASK FORCE THREE  
Washington 25, D. C.

409737

AG 322

13 December 1950

SUBJECT: Organization and Functions of Joint Task Force THREE

TO: Distribution List

1. There is attached hereto for the information and guidance of all concerned a copy of the organization and functions of Headquarters JTF-3 and the organization of Task Groups 3.1, 3.2, 3.3, and 3.4 as of this date.

2. It is desired that addressees review the inclosed data and forward to this headquarters prior to 3 January 1951 any changes or corrections in order that the function and organization charts reflect correctly the current status of JTF-3. If no changes or corrections are necessary negative replies are requested.

BY COMMAND OF LIEUTENANT GENERAL QUESADA:

*Emory W. Cofield*  
EMORY W. COFIELD  
Lt. Colonel, USAF  
Adjutant General

2 Incls.  
1 - Functions  
2 - Orgn. Charts

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WITH ATTACHMENTS/ENCLOSURES

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*1-3-50*

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FUNCTIONS OF THE  
OFFICE OF THE CHIEF OF STAFF  
JTF-3

The Office of the Chief of Staff is the principal coordinating agency of the staff.

The Chief of Staff is responsible for the following actions:

- a. Formulate policies for the general operation of the staff.
- b. Direct the Joint Staff. Define relationship of staff divisions and relationship of the staff and the Task Groups.
- c. Keep the Commander informed of the overall situation of the Task Force, including the relationship of the Task Force to adjacent and supporting commands and of the status of the Task Force as to disposition, strength, morale, training, equipment, supply, evacuation and general effectiveness.
- d. Represent the Commander and Deputies when so authorized.
- e. Implement the decisions of the Commander by directing the staff.
- f. Ensure that instructions issued by the Task Force are in accordance with the policies and plans of the Commander.
- g. Ensure that Task Force directives are executed.
- h. Make a continuous study of the situation in order to be prepared for future contingencies.
- i. Maintain a historical record of the Task Force.

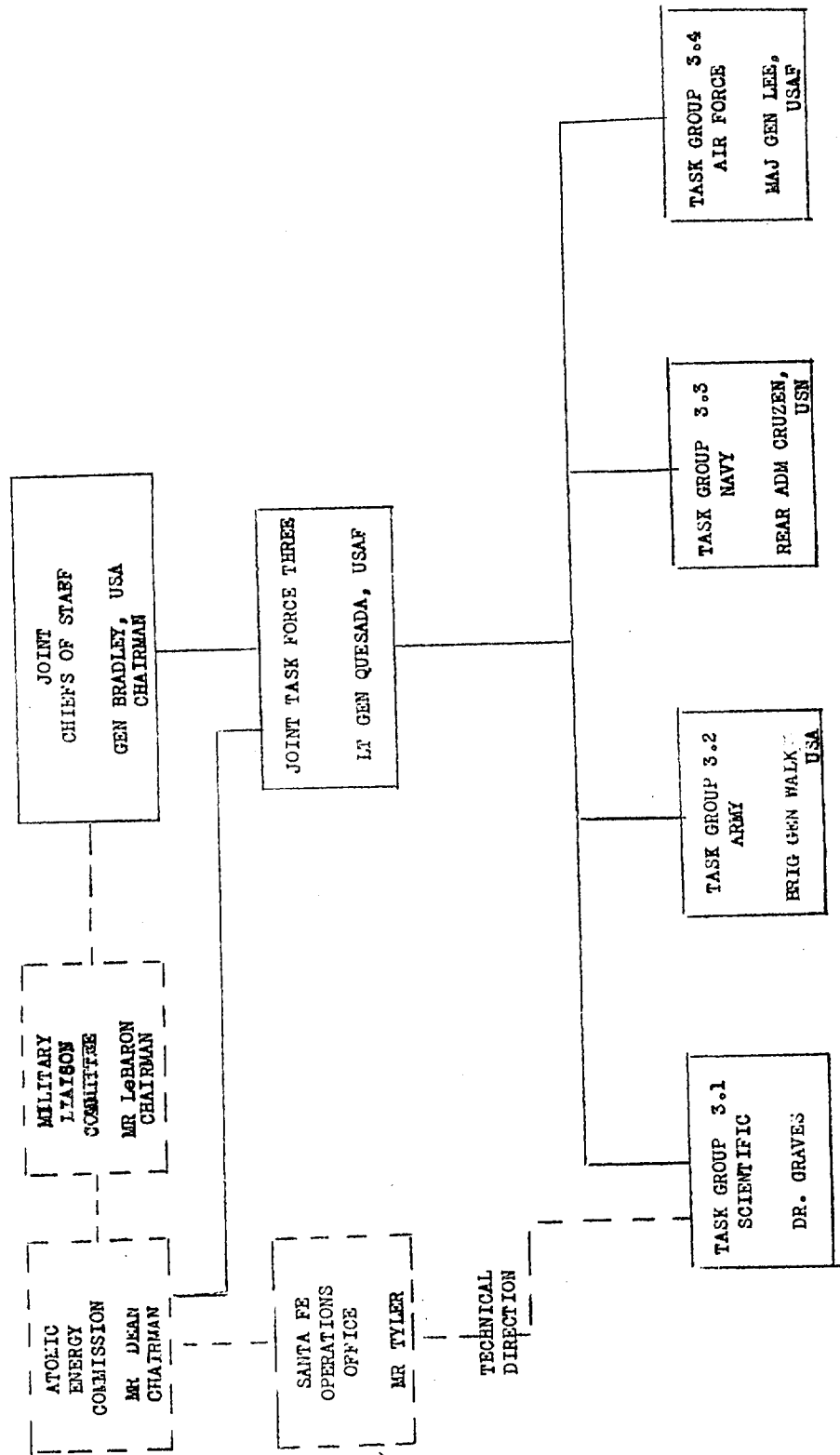
The Deputy Chief of Staff assists the Chief of Staff in the above duties and keeps him informed on matters assigned to his cognizance.

The Secretary of the Joint Staff functions as the executive officer in the Office of the Chief of Staff, and maintains an official temporary record for the Chief of Staff.

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**Organization**

JOINT TASK FORCE THREE



ORGANIZATION

HEADQUARTERS, JOINT TASK FORCE THREE

INSPECTOR GENERAL  
COL RACHEER, USAF

COMMANDER  
JOINT TASK FORCE THREE  
LT GEN QUESADA, USAF

RADIOLOGICAL  
SAFETY  
B GEN COONEY, USN

DEPUTY  
LOGISTICS & ADMINISTRATION  
BRIG GEN LOPER, USA

DEPUTY  
OPERATIONS & SECURITY  
REAR ADM HILL, USN

DEPUTY  
SCIENTIFIC MATTERS  
DR GRAVES

HISTORIAN  
DR BOWER

CHIEF OF STAFF  
BRIG GEN GERHART, USAF  
DEPUTY CHIEF OF STAFF  
COLY WILL, USN  
SECRETARY JOINT STAFF  
MAJ PEDONE, USAF

COMPTROLLER  
COL HOPKINS, USAF  
CDR HARRIS, USN

ASSISTANT  
CHIEF OF STAFF  
J-6  
COMMUNICATIONS  
COL STANFORD, USA  
DEPUTY  
LT COL CALKINS, USAF

ASSISTANT  
CHIEF OF STAFF  
J-4  
LOGISTICS  
COL FERRIS, USA  
DEPUTY  
COL THOMSON, USAF

ASSISTANT  
CHIEF OF STAFF  
J-3  
OPERATIONS  
COL FREUSS, USAF  
DEPUTY  
COL GIBSON, USAF

ASSISTANT  
CHIEF OF STAFF  
J-2  
INTELLIGENCE  
CAPT CULLEN, USN  
DEPUTY  
LT COL GIESZER, USA

ASSISTANT  
CHIEF OF STAFF  
J-1  
INTELLIGENCE  
COL GIBSON, USA  
DEPUTY  
LT COL GIESZER, USA

FUNCTIONS OF THE  
INSPECTOR GENERAL

JTF-3

The functions of the Inspector General are to inform the Commanding General on the status of the Task Force and to make certain investigations.

The Inspector General will keep himself advised of the activities of the Headquarters by maintaining constant liaison with each of the Staff Divisions.

This office will determine overall conditions within subordinate activities by making periodic visits to the Task Groups and other units of the Task Force.

The Inspector General will render the necessary reports.

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FUNCTIONS OF THE  
J-1 DIVISION  
JTF-1

The Assistant Chief of Staff, J-1, under the direction of the Chief of Staff will be responsible for the following staff activities in coordination with the other staff divisions where applicable:

- a. Establish policies for the administration of Task Force personnel activities.
- b. Procure the military and civilian personnel required for the Task Force Headquarters and the military personnel for the Scientific Group in order to adequately carry out their respective responsibilities.
- c. Formulate and supervise policies pertaining to commendations, awards, leaves of absence and furloughs.
- d. Plan and supervise activities concerning religious, morale, and welfare problems.
- e. Formulate plans and policies for maintenance of law and order within the command.
- f. Supervise quartering and messing of casualties.
- g. Be responsible for reception of visitors at Headquarters.
- h. Formulate and supervise policies pertaining to activities of the Task Force relative to sanitation, medical, surgical and dental service. Prepare plans for the operation and supply of these services and supervise the execution of these plans.
- i. Plan and coordinate athletic and recreational activities.
- j. Receive, route and follow up incoming mail and correspondence and maintain an office of permanent record.
- k. Authenticate and distribute orders, instructions, and communications not otherwise assigned to other staff divisions.
- l. Establish and operate the Task Force courier service for the transportation of highly classified information and materiel.
- m. Maintain security control of all classified information.

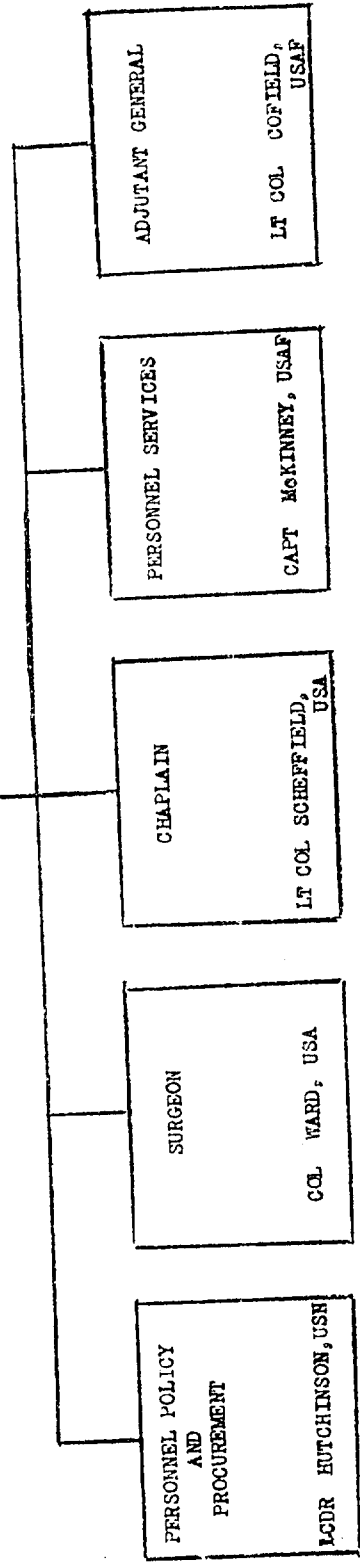
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J-1

PERSONNEL DIVISION

ASSISTANT  
CHIEF OF STAFF  
COL BARBOUR, USA  
DEPUTY  
COL THOMPSON, USA

HEADQUARTERS  
COMMANDANT  
CAPT CARTER, USAF



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**SECURITY SECTION**

**SECRET**

The Assistant Chief of Staff, J-2, under the direction of the Chief of Staff will be responsible for the following staff actions in coordination with other staff divisions where applicable:

- a. Formulate intelligence and counter-intelligence policies including those for censorship and public relations where applicable.
- b. Collect, collate, evaluate, and interpret information of value to the Command and disseminate the resulting intelligence to the staff and to higher and lower echelons.
- c. Establish security policy for JF-3.
- d. Coordinate policy governing communication security.
- e. Coordinate the physical security and intelligence operations in conjunction with the Assistant Chief of Staff, J-3.
- f. Formulate and supervise the execution of approved counter-intelligence measures.
- g. In coordination with Assistant Chief of Staff, J-3, assists in preparation of cover and deception plans.
- h. Establish policy for the classification and control of military classified matter and Atomic Energy Commission Restricted Data.
- i. Formulate procedures for personnel clearances and, in conjunction with Assistant Chief of Staff, J-1, coordinate the assignment of personnel to functions affording access to highly classified information.
- j. Coordinate dissemination of information to the public.

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SECRET

MR MILEY

INFORMATION SECURITY  
MAJ CURRIN, USMC

PHOTOGRAPHIC SECURITY  
MAJ CURRIN, USMC

PHYSICAL SECURITY  
MAJ MINICK, USAF

PERSONNEL SECURITY  
MAJ MINICK, USAF

BRIEFING  
LT COL HUG, USA

DISSEMINATION  
LT COL HUG, USA

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FUNCTIONS OF THE  
J-3 DIVISION  
JTF-3

The Assistant Chief of Staff, J-3, under the direction of the Chief of Staff will be responsible for the following staff actions in coordination with other Staff Divisions where applicable:

- a. Prepare plans and establish policies for overall operations of the Task Force.
- b. Determine basic requirements and priorities of forces, equipment, facilities and services.
- c. Coordinate operational plans of Task Groups and monitor their execution.
- d. Define Task Force relationship with higher, adjacent and supporting commands and agencies.
- e. Evaluate training programs of Task Force elements and monitor their progress toward operational readiness.
- f. Prepare movement schedules and coordinate movement directives.
- g. Recommend organizational structures for Task Force components.
- h. Prepare operational orders and regulations and monitor their execution.
- i. Monitor weather and documentary photographic requirements and operations.
- j. Prepare and monitor radiological safety regulations.

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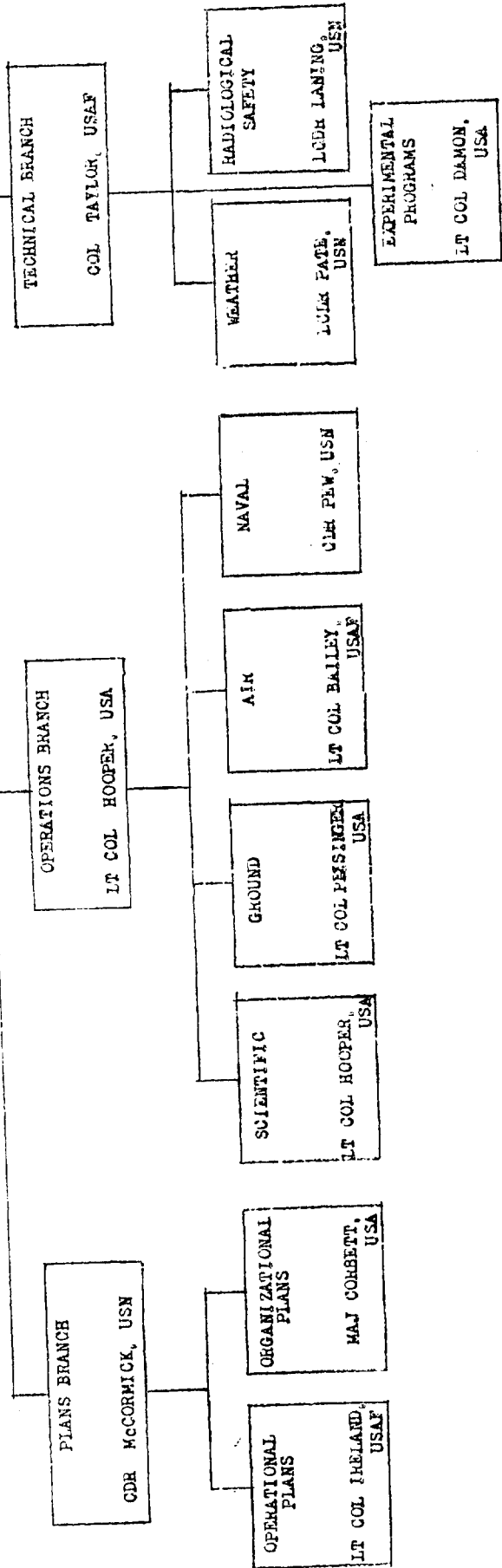
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JOINT TASK FORCE THREE

J-3

OPERATIONS DIVISION

ASSISTANT  
CHIEF OF STAFF  
COL PREUSS, USAF  
DEPUTY  
COL GIDEON, JR., USAF

ADMINISTRATIVE  
SECTION  
LT SKIDMORE,  
USA



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FUNCTIONS OF THE  
J-4 DIVISION  
JTF-3

The Assistant Chief of Staff, J-4, under the direction of the Chief of Staff will be responsible for the following staff actions in coordination with the other staff divisions where applicable:

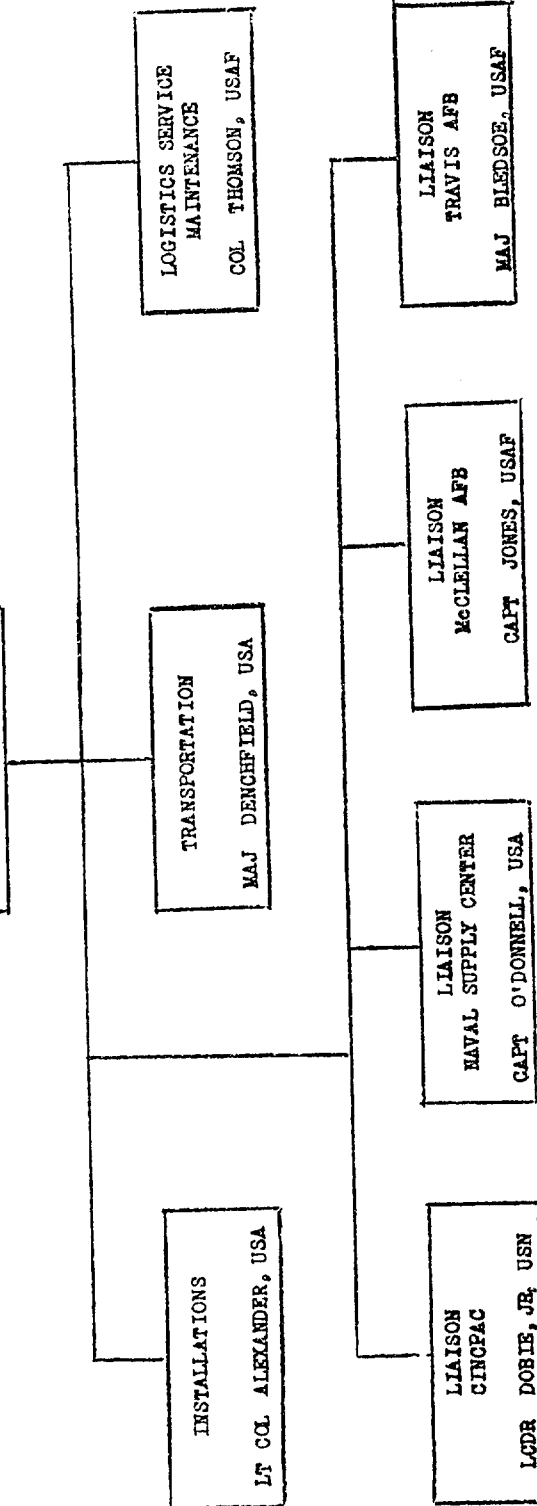
- a. Establish Task Force logistical requirements and provide support for the entire operation.
  - b. Allocate to each component its responsibility for furnishing specified supplies and services to the Task Force and its components.
  - c. Coordinate logistical matters with the military services and the Atomic Energy Commission.
  - d. Coordinate logistical matters with major commands when authorized by the respective Services.
  - e. Establish general policies for the allocation of existing or contractual facilities to component units.
  - f. Establish general policies for the control and coordination of transportation, both air and surface.
  - g. In coordination with the AEC, formulate basic policies for construction and for base development and maintenance.
  - h. Establish general policies for property control.
  - i. Establish general policies for the collection and disposition of salvage.
  - j. Prepare Task Force logistic plans and supervise their execution.
  - k. Coordinate and monitor the execution of the logistic plans of the Task Groups.
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JOINT TASK FORCE THREE

J-4

LOGISTICS DIVISION

ASSISTANT  
CHIEF OF STAFF  
COL. PHERIS, USA  
DEPUTY  
COL. THOMSON, USAF



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FUNCTIONS OF THE  
J-5 DIVISION  
JTF-3

The Assistant Chief of Staff, J-5, under the direction of the Chief of Staff will be responsible for the following staff actions in coordination with other staff divisions where applicable:

- a. Prepare plans and establish policies for the installation and operation of the overall communications system for the Task Force.
- b. Determine requirements and initiate procurement of personnel and equipment necessary to provide administrative communications for the Task Force.
- c. Prepare plans and monitor the installation of inter-island communications required in the event of failure of the contractor's submarine cable system.
- d. Prepare plans and monitor the installation of communications essential to the establishment of an auxiliary command post.
- e. Plan and supervise communications security measures and projects, including cryptography for the Task Force.
- f. Procure, assign and control frequencies and call signs for all elements of the Task Force.
- g. Make assignments of all full time wire circuits.
- h. Coordinate communications plans of Task Groups and monitor their execution.

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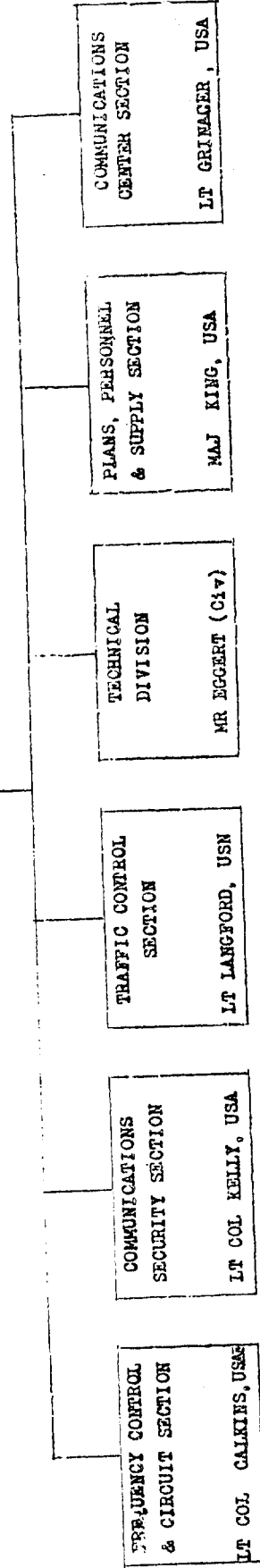
JOINT TASK FORCE THREE

J-5

COMMUNICATIONS DIVISION

ASSISTANT  
CHIEF OF STAFF  
COL STANFORD, USA

DEPUTY  
LT COL CALKINS, USAF



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OFFICE OF THE COMPTROLLER  
JTF-3

The Comptroller, under the direction of the Chief of Staff, will be responsible for the following staff actions in coordination with other staff divisions where applicable:

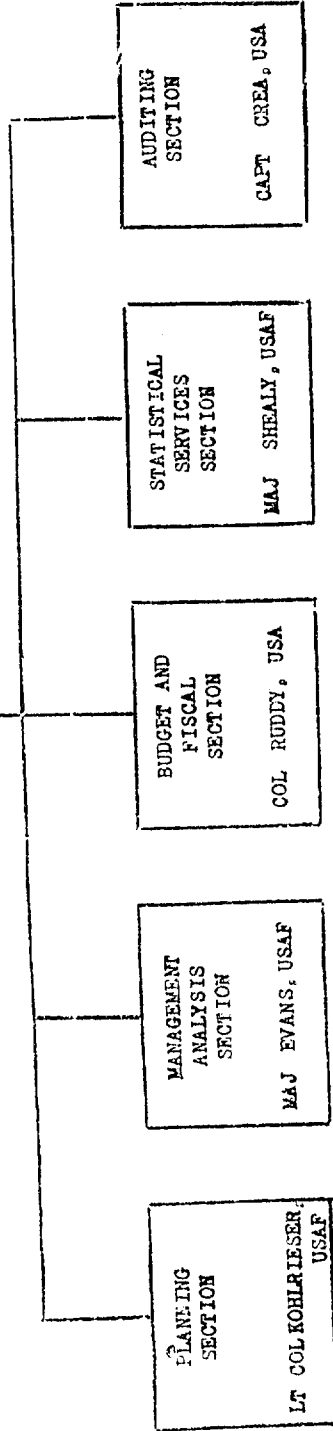
- a. Assemble and evaluate information necessary for efficient management of the Task Force.
- b. Advise and assist the Commander and his staff in the attainment of integrated programs for the accomplishment of the Task Force mission.
- c. Provide for measurement of progress toward program objectives.
- d. Translate these programs into budgetary requirements and support the budget.
- e. Administer funds, including the accounting therefor.
- f. Establish a cost reporting system, evaluate results and recommend action to the end that the Commander may efficiently and economically manage the resources available to him as they relate to cost.
- g. Provide complete statistical services, including graphic presentation, on all subjects and exercise technical supervision over the Comptroller system.



JOINT TASK FORCE THREE  
COMPTROLLER

ASSISTANT  
CHIEF OF STAFF  
COL HOPKINS, USAF  
DEPUTY  
CDR WAITE, USN

ADMINISTRATIVE  
SECTION  
CAPT CREA, USA



PLANNING  
SECTION  
LT COL KOHLRIESER,  
USAF

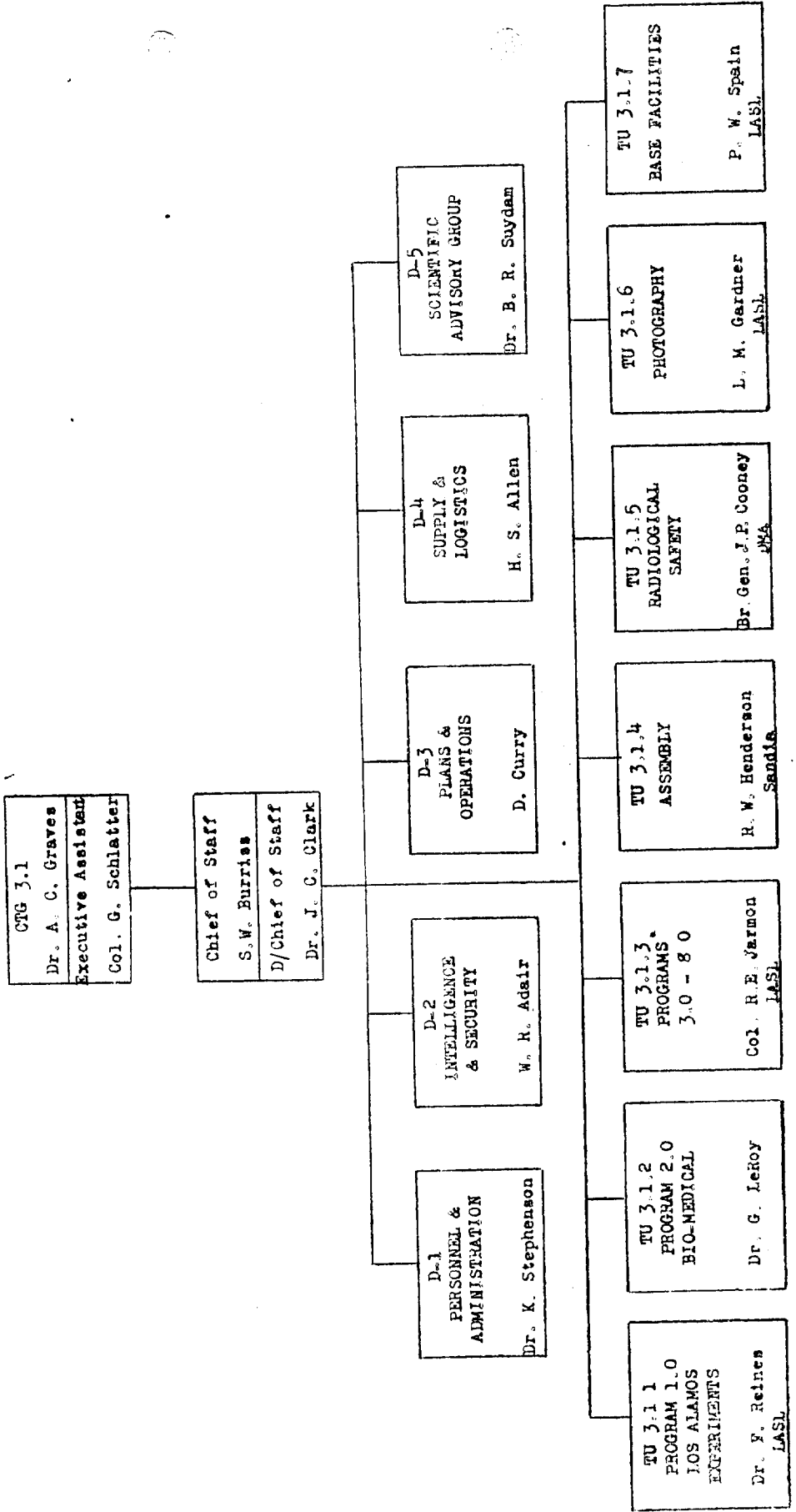
MANAGEMENT  
ANALYSIS  
SECTION  
MAJ EVANS, USAF

BUDGET AND  
FISCAL  
SECTION  
COL RUDDY, USA

STATISTICAL  
SERVICES  
SECTION  
MAJ SHEALY, USAF

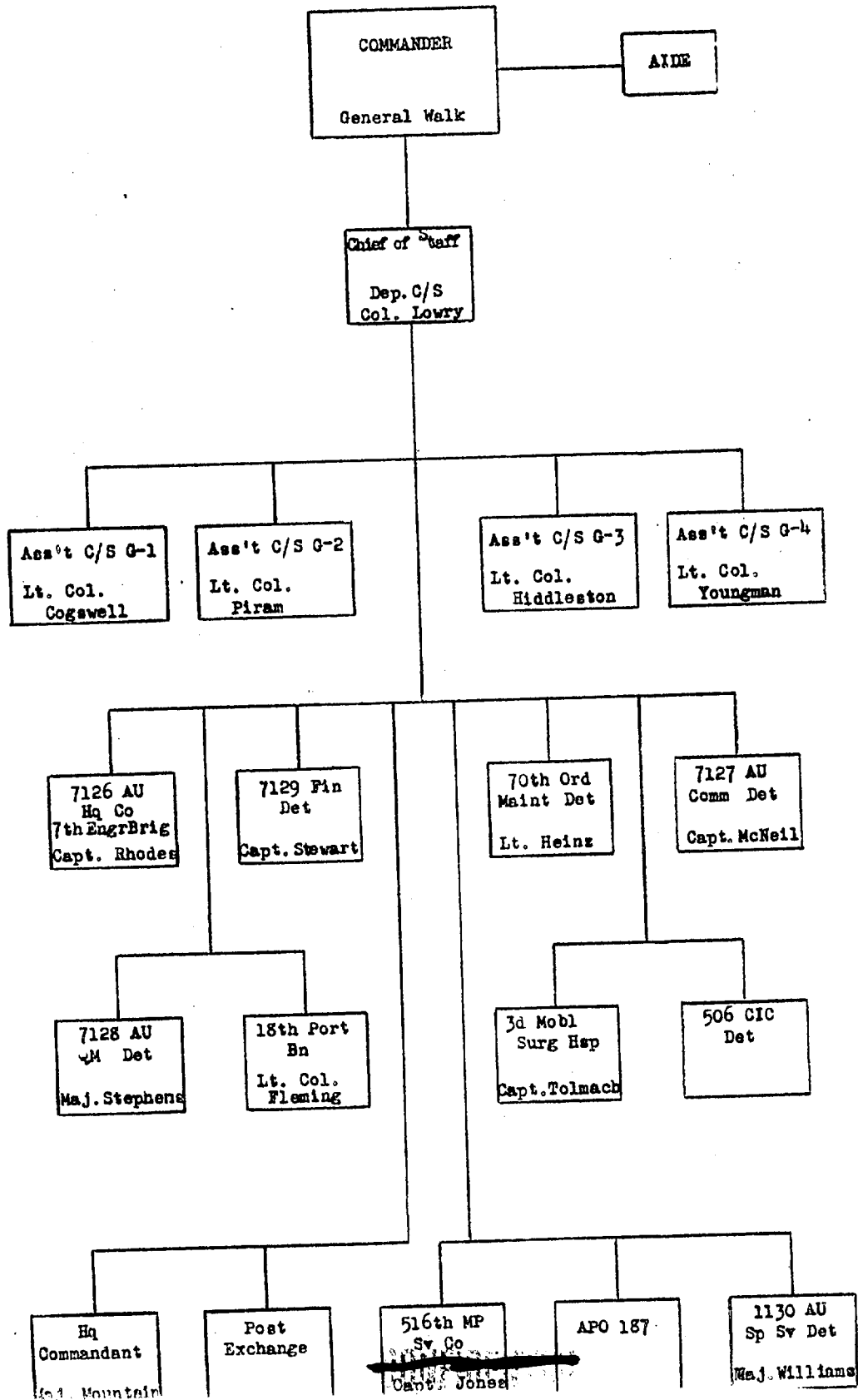
AUDITING  
SECTION  
CAPT CREA, USA

ORGANIZATION CHART OF TASK GROUP 3.1



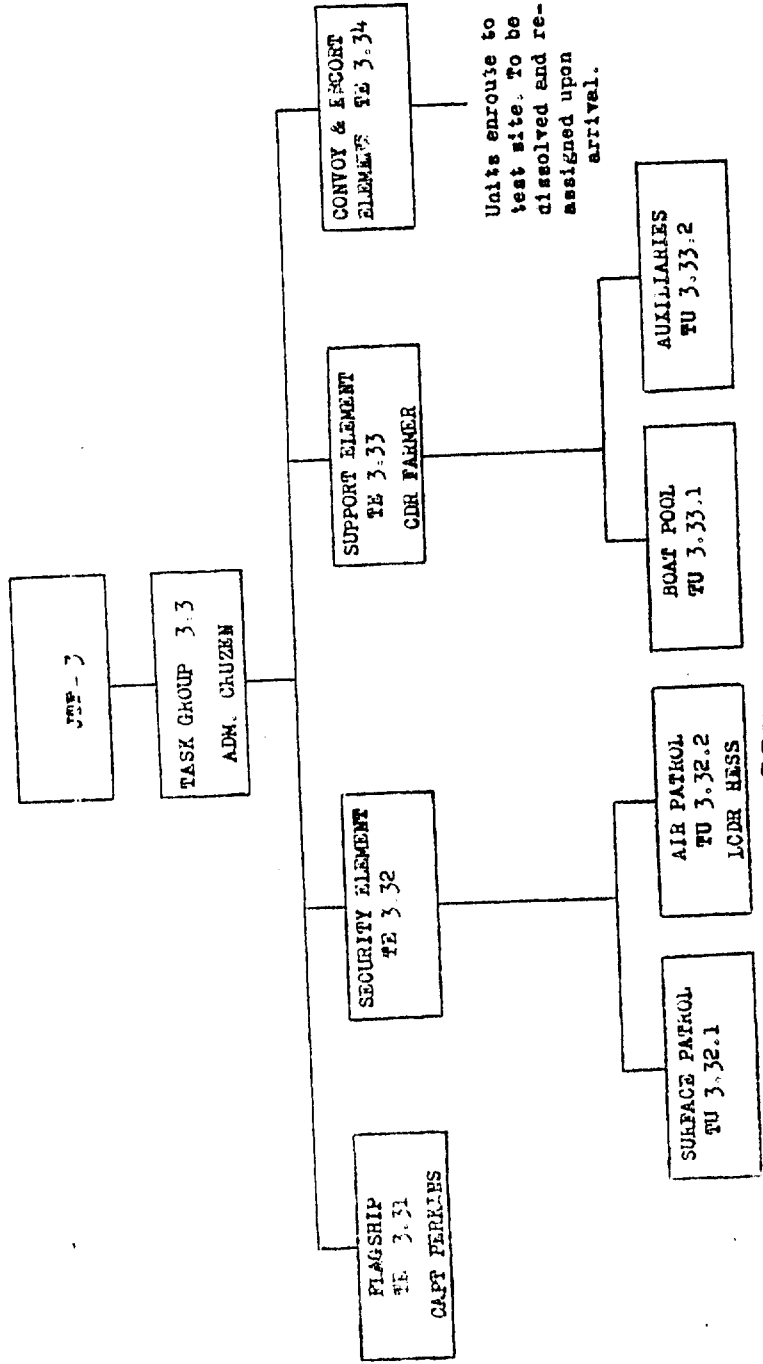
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TASK GROUP 3.2



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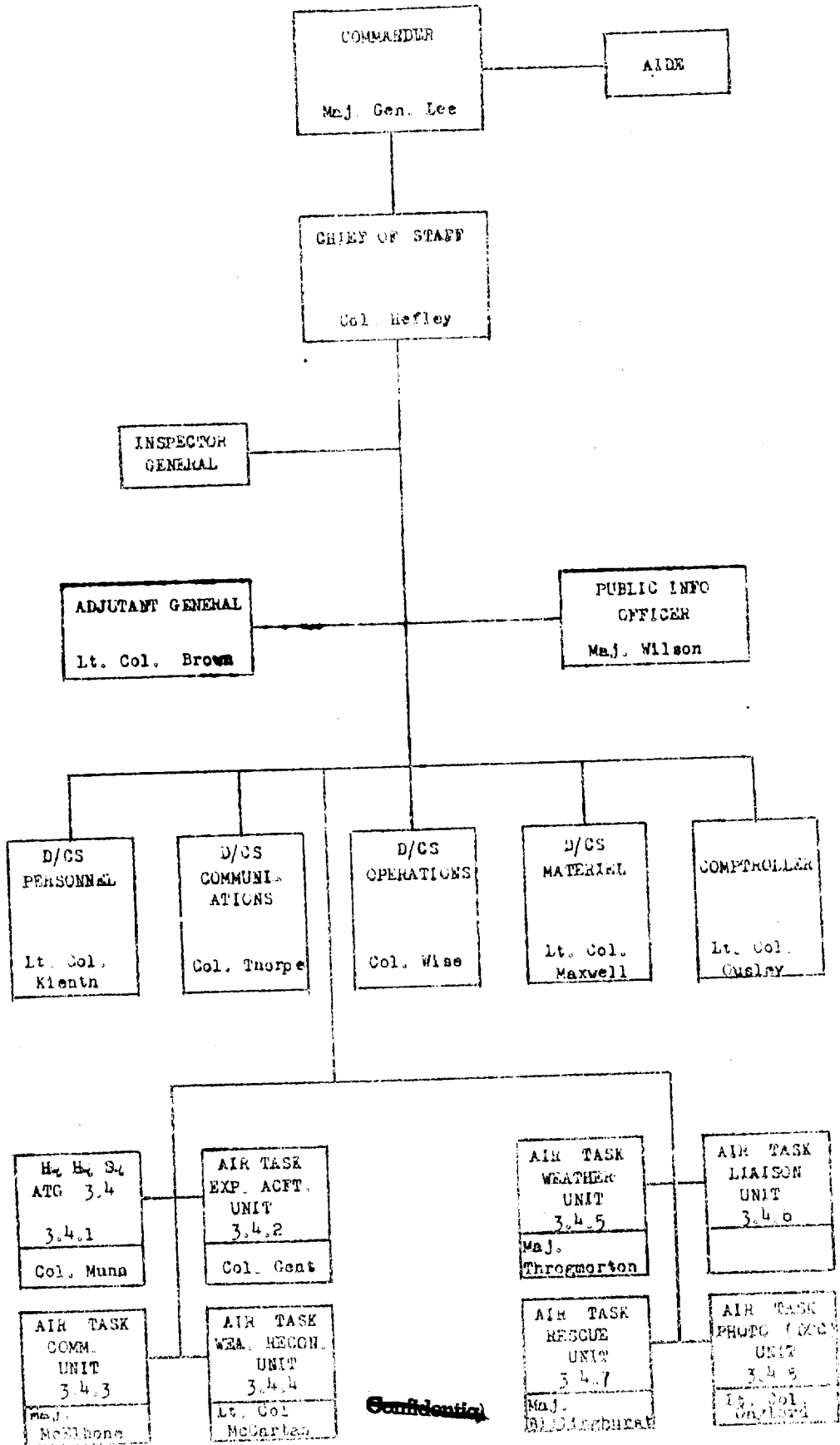
ORGANIZATION  
TASK GROUP 3.3



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ORGANIZATIONAL CHART  
HEADQUARTERS  
AIR TASK GROUP 3.4 PROVISIONAL



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